



## Need an Official Transcript? Now you can order transcripts online.

### Here's how it works:

- Sign up.
- Find the Secure Transcript link on your school or district's website under *Students*.
- Tell us who you are.
- Choose a password (you'll need an email address, so docufide can communicate with you).
- Choose and select the colleges you're applying to (addresses available online).
- Sign-off.
- Pay on-line (\$10.00 fee per transcript).
- You are done.

The Parchment website is easy, it's secure, and it's open 24/7. You can access it on your school website as well as the district website under Students and Transcripts.



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